

MAIL CENTER

Package receiving and storage are available to all faculty, staff, and students and are provided free of charge. Packages are stored in a secure location with very limited access.

- Maximum package size accepted is 24" x 24" x 24"
- An email will be sent to the receiver acknowledging the arrival of the package
- All personal packages must be picked up in the MBKU Mailroom and must be signed for by the receiver
- Any packages not picked up within 2 weeks will be considered "refused" and will be returned to the delivery company

MBKU is not responsible for lost, stolen, or damaged packages.